



Job Announcement

Position: Juneau Dispatch/Flight Follower, Full-time, Permanent

Compensation: Wage varies based on experience, starting at \$20 per hour

Job Summary: Alaska Seaplanes' Dispatch team is responsible for communications and monitoring of flights. Duties include aircraft and flight crew scheduling, aircraft flight following, monitoring pilot flight and duty time records to ensure pilots are qualified prior to flight assignment and monitoring aircraft hobbys times to ensure inspection and component times are not exceeded. Dispatch assists the pilot in command prior to flight with information including, but not limited to weather, notams, risk assessments, weight and balance. Employees are expected to comply with all safety procedures and airline policies and present a professional and positive image of Alaska Seaplanes.

Schedule: 8-hour shifts, 5 days a week. Alaska Seaplanes operates 7 days a week, and shifts may include weekends.

Benefits:

- 401k retirement plan with generous company match
- Paid Time Off
- Flight/freight benefits with Alaska Seaplanes
 - \$1 space available flights (available immediately)
 - 50% off confirmed space flights (available after 30 days)
 - 8 Buddy passes to share with family and friends (available after 30 days)
 - Special charter rates (available immediately)
- Discounted standby travel with Alaska Airlines and Delta (available after 180 days)
- Discounts with Above and Beyond Alaska and local tour partners (seasonally)

Required Experience & Skills:

- Must be at least 18 years of age
- Ability to secure and evaluate weather and operational conditions
- Ability to schedule aircraft and interpret factors affecting operations
- Proficiency with computers, radios, and company forms
- Clear and effective communication skills
- Flexible availability, including nights and weekends
- U.S. citizen or proof of right to work in the U.S.
- Ability to obtain a Juneau Airport Badge
- Punctual, dependable, and fluent in English

Preferred:

- Aviation Background

If the Alaska Seaplanes' Dispatcher-Flight Follower position sounds like the right fit for you, we'd love to hear from you! To apply, please email your resume to hr@flyalaskaseaplanes.com



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